CAAR Support Staff Cancellation Form

O: 434-817-2227 | F: 434-817-2836

Complete this form to remove support staff user from CAAR MLS login access. This form is online fillable. Simply, open, type, save then email to **membership@caar.com**

Please remove login access for the individual listed below.

Firm: _____Branch, if applies: _____

Support Staff User Name: _____ Effective date: _____

*This support staff user is transferring with an agent to: [Firm name]: _____
Leave blank if this does not apply

I understand that cancellation from CAAR MLS login access does not necessarily indicate this individual is no longer an employee of my firm. This form only removes their login access within the CAAR MLS website to maintain listing information for me as Broker and/or REALTOR participants of my firm.

I certify that no personal MLS login information will be granted to this individual by me or any member of my firm and that access to CAAR or CAAR MLS is only granted through an active application as support staff with CAAR per Section 11.2 (b) of the CAAR MLS Rules and Regulations and understand this is a fineable offense of up to $500.

_____ _____

Principle or Authorized Managing Broker / Cert. Appraiser Signature **Date**

**Transferring as support to another firm will require a new support staff application signed by the broker to confirm you as support under that brokerage. If transferring with an agent to that agents new firm, no new fee will apply.*

Charlottesville Area Association of REALTORS®
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