

Paragon MLS and SentriLock

Congratulations! Your MLS has chosen SentriLock. Here’s how it works.

There are five integration points in Paragon for SentriLock. Two are located under the main LISTINGS > SENTRILOCK menu.



1. Owned Lock Boxes

Selecting this option will display a list of the lock boxes that are owned by the agent.

The screenshot shows a window titled 'Owned Lock Boxes' with 'Print' and 'Cancel' buttons. Below the title bar is a header for the table: 'SentriLock, LLC Lockbox List For: [Agent Name]'. The table has five columns: lbsn, listingid, mlsnumber, loannumber, and externalid. The data rows are as follows:

lbsn	listingid	mlsnumber	loannumber	externalid
1622876	LI00000LMMCQ	[blurred]		[blurred]
1636784	LI00000LNELP	[blurred]		[blurred]
1683628	LI00000LK2UG	[blurred]		[blurred]
1684380				
1684381				

2. Your Showing Activity

Your Showing Activity displays any showings against an agent’s current properties.

Serial Number	Type	Time	Description	Agent
01688466	card	Tuesday, Mar 09 2021 - 06:08 PM	400 Greenway Drive Chesapeake VA 23043	Wesley Taylor - Thomas & Will Real Estate LLC 404-224-2888 wesley@thomaswill.com
01689082	card	Tuesday, Mar 09 2021 - 10:06 AM	500 27000 Street Chesapeake VA 23043	Wesley Taylor - Thomas & Will Real Estate LLC 404-224-2888 wesley@thomaswill.com
01688447	card	Tuesday, Feb 23 2021 - 06:46 PM	500 27000 Street Chesapeake VA 23043	Wesley Taylor - Thomas & Will Real Estate LLC 404-224-2888 wesley@thomaswill.com
01684189	card	Sunday, Feb 14 2021 - 03:47 PM	None	None
01686148	card	Thursday, Feb 11 2021 - 12:47 PM	None	None

3. Sentrilock Box Availability from search results

A third option appears as an Action Icon in search results which links to the **Lockbox Availability** report. This report displays the available times for showings.

Actions (411047)

- SYSTEM ACTIONS
 - Associated Docs
 - History
 - Map
 - Quick View
- INTEGRATED TOOLS
 - Community Reports
 - Data Checker: ReportIt
 - Google Street View
 - MarketStats
 - Schedule Showing
 - Sentrilock Box Availability**
 - View in Homesnap.com
 - zipForm: Start a Transaction

Sentrilock Box Availability

Access Times for Sentrilock Lockbox SN 01686148
CBS Code Required: No
O : Access allowed X : No access

Time Block / Day	Sun	Mon	Tue	Wed	Thu	Fri	Sat
12:00 AM-12:29 AM	O	O	O	O	O	O	O
12:30 AM-12:59 AM	O	O	O	O	O	O	O
1:00 AM-1:29 AM	O	O	O	O	O	O	O
1:30 AM-1:59 AM	O	O	O	O	O	O	O
2:00 AM-2:29 AM	O	O	O	O	O	O	O
2:30 AM-2:59 AM	O	O	O	O	O	O	O
3:00 AM-3:29 AM	O	O	O	O	O	O	O

The Icon also displays by default in the All Fields Detail and can be added to Agent-facing Reports.



In addition, the option is available from ANY detail view by clicking on the Actions menu

4. Access Log from “Select an Action” in Listing Maintenance

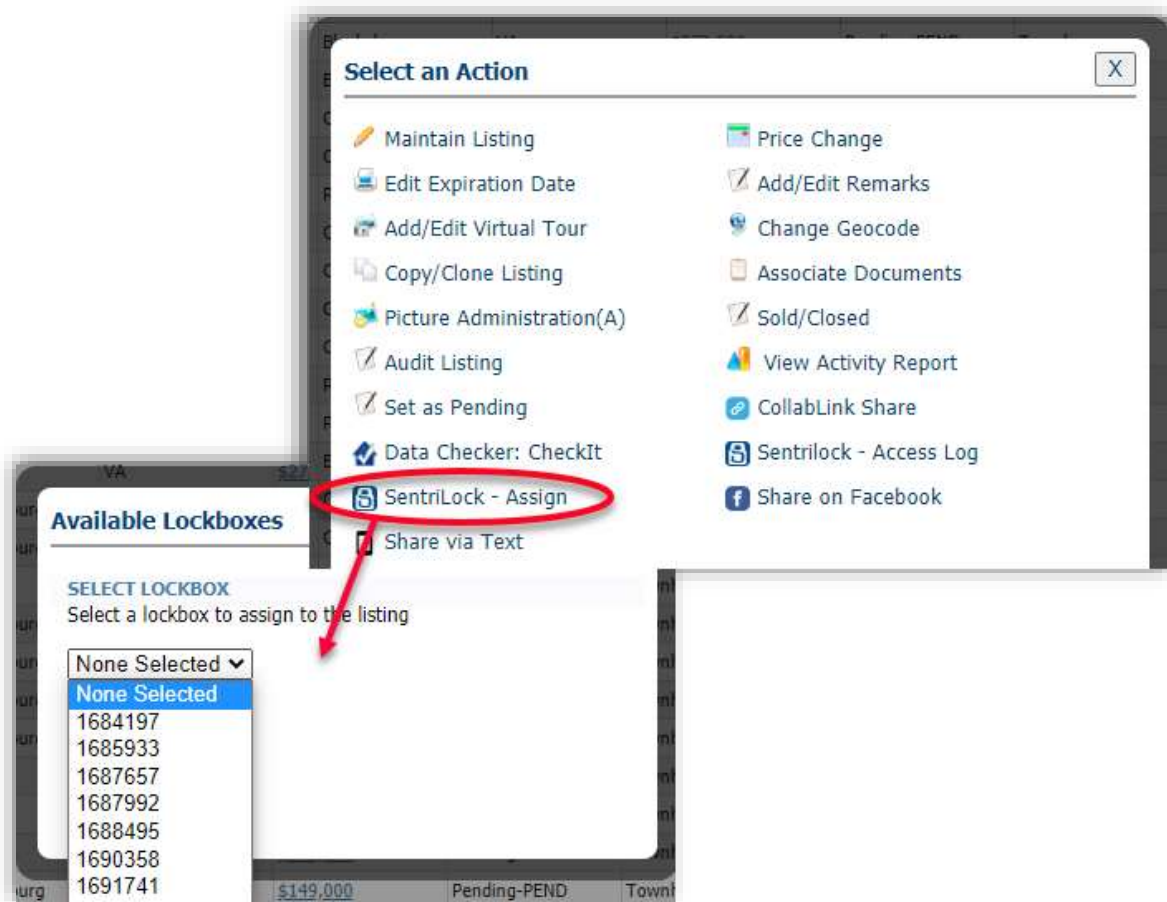
Access Log is located under the Select an Action menu of the Listing Maintenance module of Paragon. It displays access data for specific listings with information about the agent who accessed the box and the time of access.

Serial Number	MLS Number	Accessed By							Access Type
		Access Time	Name	accessedbyuser	Company	Phone Number	Email Address	rolecode	
01887857	410971	2021-03-02 18:49:20	Heather Stanger Long & Foster Blackburg	Heather Stanger	Long & Foster-Blackburg	540-940-1888	hstanger@paragon.com		Owner
		2021-02-19 17:00:19	Hogan Stanger Coldwell Banker Townside Blurg	Hogan Stanger	Coldwell Banker Townside Blurg	540-940-1888	hstanger@paragon.com		Non-owner

If enabled, the Access Log and Assign Lockbox can also be accessed from the left navigation menu of the listing input form.

5. Sentrilock – Assign from “Select an Action” in Listing Maintenance

The **Assign Lockbox** integration point is also located in Listing Maintenance. Clicking this option will display a list of current owned lockboxes to assign to a listing.



NOTE: After a lockbox is assigned from Paragon, the number will not display in this control when clicked again. If you select the Assign option again, it will display “None Selected” because the control is solely used for assigning lockboxes. To verify the lockbox assignment, use the Owned Lockboxes integration point above.