

**MINUTES**  
**Professional Development Committee**  
**Charlottesville Area Association of REALTORS®**  
**Monday, March 18, 2024**

**ATTENDANCE**

Members in Attendance: Ashleigh Abrams (Chair), Carol Davis, Katelyn Mancini, Percy Montague, Melissa Moody (Vice-Chair), Sally Neill, Errin Searcy

Excused: Carol Carder, Marcella Johnson

Absent: Deb Jewell, Woody Fincham (Board Liaison)

Staff in Attendance: Lauren Graf, Teresa Kirkhart

**CALL TO ORDER**

Chair Ashleigh Abrams called the March Professional Development Committee meeting to order at 9:31 a.m.

**WELCOME**

Chair Ashleigh Abrams went over the mission and anti-trust statement.

**MINUTES APPROVAL**

The Professional Development did not have a quorum to approve the February Meeting Minutes.

**BOARD UPDATE**

The Board Liaison was absent from this meeting; therefore, the group did not receive Board updates.

**OLD BUSINESS**

Staff went over attendance for the CAAR classes and events that transpired between this meeting and the February Professional Development meeting.

Staff went over updates for the 2024 CAAR Reconnect Conference & Expo.

Staff went over NAR's announcement of free ABR® classes and the possibility of hosting another ABR® course at CAAR.

**NEW BUSINESS**

Staff reminded the group that NAR's Code of Ethics Cycle 7 ends December 31, 2024, and what courses qualify for NAR's Cycle 7 Code of Ethics.

The group went over possible General Membership Meeting and Latte & Learn topics for 2025.

Staff went over updates to CAAR's Virtual Training Policy and the No Show Policy.

**NEXT MEETING**

Mon., Apr. 15<sup>th</sup>, 9:30 – 10:30 a.m., Hybrid

**ADJOURNMENT**

Chair Ashleigh Abrams adjourned the meeting at 10:36 a.m.