

MINUTES
CAAR Board of Directors Meeting
Wednesday, February 14, 2024
Hillsdale Conference Center

Attendance

Present: Anne Burroughs (President), Josh White (President-Elect), Amanda Spigone (Treasurer), S. Lisa Herndon (Immediate Past President), Kim Armstrong, Woody Fincham, Matthew Holt, Sharon Merrick, Janice O'Hara (remote), Kyle Olson, Jessica Russo, Candice van der Linde, Kevin Wilberger. Guest: Sarah Petcher (remote). Staff: Abby Tammen, Ali DiGuardo. Excused: Keith Davis.

Welcome and Call to Order

President Burroughs called the meeting to order at 9:18 a.m. The Board acknowledged the Antitrust Statement.

Approval of Consent Agenda

A **MOTION** was **MADE, SECONDED** and **APPROVED** to accept the consent agenda which included the December 13, 2023 and January 24, 2024 meeting minutes.

CAAR Foundation Update

A **MOTION** was **MADE, SECONDED**, and **APPROVED** to provide HR services to the CAAR Foundation at the cost of \$150/month for fiscal year 2024. At the end of that time period, Staff and the CAAR Executive Committee will evaluate the services provided and make a recommendation for fiscal year 2025. **(Aye 8; Nay 5)**

A **MOTION** was **MADE, SECONDED**, and **APPROVED** to provide access to office equipment and supplies for the CAAR Foundation at the cost of \$300/month for fiscal year 2024. At the end of that time period, Staff and the CAAR Executive Committee will evaluate the services provided and make a recommendation for fiscal year 2025.

A **MOTION** was **MADE, SECONDED**, and **APPROVED** to move into Executive Session at 9:44 a.m.

A **MOTION** was **MADE, SECONDED**, and **APPROVED** to end the Executive Session at 10:19 a.m.

Important Dates

President Burroughs highlighted upcoming events and important dates.

Next Board Meeting

Wed., February 28, 2024, 9 – 10:30 a.m. at the Hillsdale Conference Center.

Adjourn

President Burroughs adjourned the meeting at 10:20 a.m.

Respectfully Submitted, Abby Tammen, Secretary