

MINUTES
Charlottesville Area Association of REALTORS®
Operations Committee
Mon., March 18, 2024

Present: Kristin Sorokti (Chair), Diane Miller (Vice Chair), Amanda Spigone (Treasurer), Jessica Russo (Board Liaison), Mike Gaffney, Tele Jenifer, Kathy Markwood, MK King, Ty Smith. Excused: Denise Ramey. Staff: Abby Tammen.

Chair Sorokti welcomed the Committee, called the meeting to order at 11:02 a.m., and reviewed the Antitrust Statement.

Minutes

The November 20, 2023 meeting minutes were accepted as corrected.

Treasurer's Report

December 2023 & January 2024 Financials

Treasurer Spigone & Staff presented the financials and after discussion, **A MOTION** was **MADE, SECONDED** and **APPROVED** to accept the December 2023 and January 2024 financials as presented.

New Business

Strategic Plan Review

Chair Sorokti reviewed the goals of the committee and Staff indicated the strategic activities of the Committee would be inserted into our cumulative strategic planning document.

Project Teams

Chair Sorokti noted the various Project Teams that would meet throughout the year to carry out the activities of the Association. Staff will send an email asking each Committee member to serve on at least one Project Team.

Lawn Maintenance Proposal

Staff reviewed the responses from our recent lawn maintenance RFP process. Following discussion, **A MOTION** was **MADE, SECONDED** and **APPROVED** to accept Creative Concepts proposal at the total amount of \$16,050.

Board Update

Nothing at this time.

Staff Update

Please help us recruit our next Hillsdale Conference Center Client & Events Concierge; application process is open. Be aware of the NAR Code of Ethics Membership Requirement deadline of Dec. 31, 2024.

Future Agenda Items

The Committee members mentioned a recent program regarding Human Trafficking and requested that CAAR look into hosting a program. Staff indicated that the topic would be provided to the Professional Development Committee for their discussion. MK King indicated she would also make a note to bring this issue forward to the CAAR Foundation Board, for which she is Treasurer.

Next Meeting

Mon., April 8, 2024, 11 a.m. – Noon at CAAR

Adjourn

The meeting adjourned at 11:57 a.m.

Respectfully submitted, Abby Tammen, Staff Liaison