

**MINUTES**  
**Charlottesville Area Association of REALTORS®**  
**Operations Group**  
**Monday, June 12, 2023**

Present: Marcela Foshay (Chair), Kristin Sorokti (Vice Chair), Josh White (Treasurer), Candice Van der Linde (Zoom, Board Liaison), Kim Armstrong, Tim Carson, Tele Jenifer, Matthias John, Kathy Markwood, Diane Miller (Zoom),  
Excused: Carl Garrett, Percy Montague. Guest: S. Lisa Herndon (President). Staff Present: Abby Tammen.

Chair Foshay welcomed the Group and called the meeting to order at 11 a.m. President S Lisa Herndon reviewed the Antitrust Statement.

Meeting Minutes

The minutes from the March 13<sup>th</sup> meeting were accepted as presented.

Treasurer's Report

**April 2023 Financials**

Financials were presented and after discussion, **A MOTION** was **MADE, SECONDED** and **APPROVED** to accept the April 2023 financials as presented.

**Budget & Finance Project Team Update & Coffee Chat**

Treasurer White reminded the Group about attending the Budget Coffee Chat, Wed., June 14<sup>th</sup> @ 10:30 a.m.

New Business

**2024 Budget Requests**

In anticipation of the upcoming Budget Coffee Chat, Treasurer White encouraged members to consider the following questions so that we could create actionable activities that support the strategic plan and can be fully funded.

1. Are there any projects, events, or tools that CAAR should consider funding that would apply to this Group and its efforts in 2024?
2. What projects, events, tools that CAAR already provides are absolutely critical to your involvement and/or to this Group's efforts?
3. Are there any areas where CAAR spends resources that you feel could be better used elsewhere?

Board Update

Nothing at this time.

Staff Update

**Lockbox Exchange**

Staff encouraged all members to review the [Sentrilock Lockbox Exchange FAQ](#) document prior to the July 18/19 lockbox exchange event.

Adjourn

The meeting adjourned at 11:46 a.m.

Respectfully submitted, Abby Tammen, Staff Liaison